### SMITHVILLE BOARD OF ALDERMAN

### WORK SESSION

March 3, 2020 6:30 p.m. City Hall Council Chambers

### 1. Call to Order

Mayor Boley called the meeting to order at 6:30 p.m. Board members present: John Chevalier, Marv Atkins, Steve Sarver, Melissa Wilson, Jeff Bloemker and Josh Hurlbert.

Staff present: Cynthia Wagner, Nickie Lee, Chuck Soules, Chief Jason Lockridge, Dan Toleikis and Linda Drummond.

### 2. Public Comment

Alicia Armstrong, 105 Highland Drive, spoke to the Board concerning her issues with her sewer line. She stated her sewer had backed up close to her back door and was causing an awful stench. She had a plumber come and her line was blocked. The plumber discovered her sewer line had other sewer lines tied into it and were contributing to her problem. She has only lived in the home since June of last year and none of this was disclosed from the previous owner. She asked that the Board consider helping her resolve the issue.

Cynthia explained that staff is looking into this situation. She said that we continue to evaluate the situation, but it is not an inexpensive fix. We understand the impact to the homeowner, but the issue is with the service line and that is the homeowner's responsibility. Cynthia said that staff will continue to look into situation very seriously and hopefully be able to come up with a solution. She also explained that there are multiple service lines connected to the main line so there are multiple services affected and we are not certain the extent of the situation.

### 3. FY20 3-Month Budget Update

Dan Toleikis, Finance Director, gave a recap of the FY20 first quarter budget.

FY20 Projections are not updated yet

projections are updated at 6-month mark

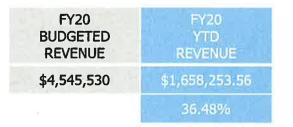
FY20 Budget Figures include amendments

• Amendment #1 approved January 7, 2020

Expenditures include 7 of the 27 fiscal year payrolls • this means approximately 26% of wage-related expenses have already been paid

Dan explained that the January 2020 budget update in the March 3 Regular Meeting packet had a lot more detailed information for the Board to review. Dan presented the budget update for the City's major funds.

# **General Fund**

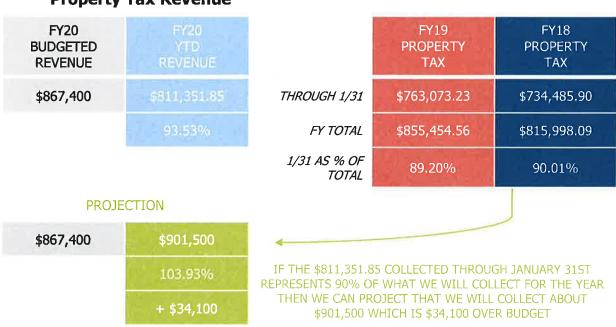




\$4,539,560 FOR OPERATIONS

\$885,030 FOR 1-TIME EXPENSES COMPREHENSIVE PLAN UPDATE CITY HALL IMPROVEMENTS AMORY ROAD REHABILITATION PARK IMPROVEMENTS

ELECTED OFFICIALS, ADMINSTRATION, POLICE, DEVELOPMENT, FINANCE, PARKS & RECREATION



## **Property Tax Revenue**

### **Sales Tax Revenue**

FY20 BUDGETED REVENUE	FY20 SALES TAX DISTRIBUTION	FY19 SALES TAX DISTRIBUTION	FY18 SALES TAX DISTRIBUTION
NOVEMBER	\$64,848.71	\$51,541.67	\$52,599.11
DECEMBER	\$119,262,88	\$110,352.01	\$142,456.94
JANUARY	\$95,742.77	\$87,252.07	\$73,426.27
\$1,083,250	\$279,854.36	\$254,712.96	\$268,482.32
	25.83%		

### CURRENT PROJECTIONS INDICATE A FISCAL YEAR COLLECTION OF \$1,133,100 WHICH IS \$49,850 OVER BUDGET

### NOTE: THE \$119,262.88 RECEIVED BY US IN DECEMBER 2019 REPRESENTS THE STATE'S NOVEMBER 1ST TAX DISTRIBUTION WHICH BREAKS DOWN AS: \$15,891.98 FOR NOVEMBER 2019 \$54,651.11 FOR OCTOBER 2019 \$47,115.28 FOR SEPTEMBER 2019 \$941.64 FOR OCTOBER 2018 THROUGH JULY 2019 \$662.87 FOR PRIOR TO OCTOBER 2018

#### FY18 FY19 FY20 USE TAX USE TAX **BUDGETED REVENUE** DISTRIBUTION DISTRIBUTION NOVEMBER \$18,050.45 \$13,681.87 DECEMBER \$20,455.87 \$20,740.47 JANUARY \$26,215.85 \$17,900.37 \$343,280 \$65,006.77 \$52,038.11

### Use Tax Revenue

CURRENT PROJECTIONS INDICATE A FISCAL YEAR COLLECTION OF \$323,000 WHICH IS \$20,280 UNDER BUDGET

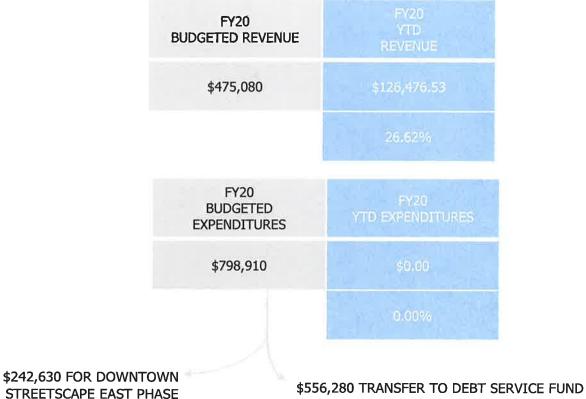
# **Capital Projects Fund**





DOWNTOWN STREETSCAPE EAST PHASE

# **Capital Improvement Sales Tax Fund**

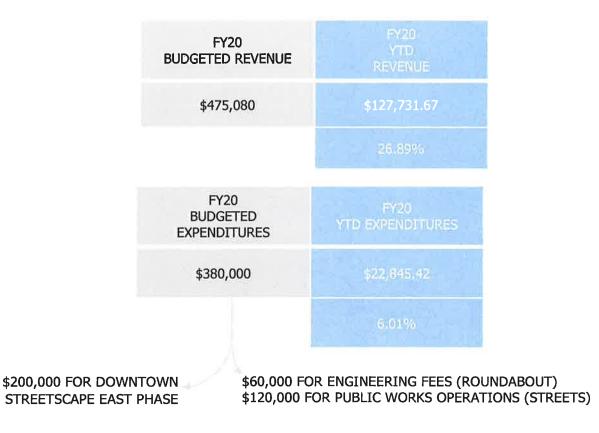


### **Debt Service Fund**

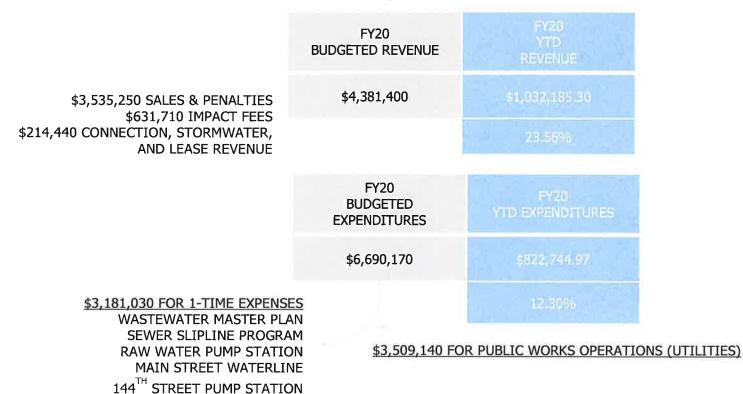


### DEBT SERVICE PAYMENTS ARE DUE 3/1 AND 9/1

# **Transportation Sales Tax Fund**

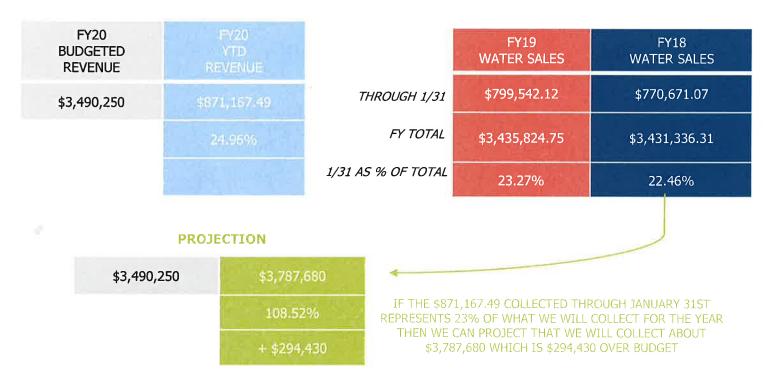


# **Combined Water and Wastewater System Fund**

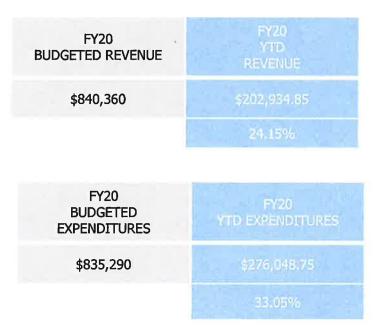


Water and Wastewater Sales Revenue

HAWTHORNE SEWER PROJECT



### Sanitation Fund



Dan explained that the 33.05% for the expenditures of the Sanitation Fund was due to already paying \$10,000 to MARC for the Household Hazardous Waste contract. It also included a double payment to WCA, so it reflects payment of four months instead of three.

Alderman Chevalier asked how that happened?

Dan explained that we receive the invoice from WCA on the 25<sup>th</sup> of the month for the next month's service. We pay WCA and then City sends out the utility bills on the 3<sup>rd</sup> of the month to collect the revenue to re-coop the expense. While he was out of the off there was an oversite and the bill was paid twice. He explained that when paying the bills, you have to pull the vendors up to see if they have been paid and the person covering for him did not do the due diligence and check the vendor history before paying the bill. He explained that we just didn't to cut a check for the February bill.

### 4. Adjourn

Alderman Hurlbert moved to adjourn the Work Session. Alderwoman Wilson seconded the motion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the Work Session adjourned at 6:57 p.m.

Linda Drummond, City Clerk

Damien Boley, Mayor